



Facility

Name: *Charlotte's Place Preschool* **License Number:** *157952*
Address: *3100 Oak St., Las Cruces, NM 88005*
Phone: *5756354778* **Fax:** **E-mail:** *melanie.waller@hotmail.com*

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *03/12/2018* **Expiration Date:** *08/04/2018*

Capacity

Over Age 2: *36* **Under Age 2:** *28* **Night Care:** *0* **Playground:** *45*
Square Footage: *0*

Census

Over 2: *33* **Under 2:** *7*

Classrooms

Number of Classrooms: *7*

Days and Hours of Operation

Monday <i>7:00 AM - 5:00 PM</i>	Tuesday <i>7:00 AM - 5:00 PM</i>	Wednesday <i>7:00 AM - 5:00 PM</i>	Thursday <i>7:00 AM - 5:00 PM</i>	Friday <i>7:00 AM - 5:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *06/19/2018* **Time In:** *10:58 AM* **Time Out:** *11:02 AM* **Purpose:** *Annual*

Licensure

8.16.2.11 A Types of Licenses	<i>Compliance</i>
8.16.2.11 B Renewal of License	<i>Compliance</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>N/A</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Compliance</i>
8.16.2.21 B Capacity of Centers	<i>Compliance</i>

Administrative Requirements *(continued)*

8.16.2.21 C Incident Reporting Requirements *Not Inspected*

Administrative Requirements

8.16.2.22 A Administrative Records *Compliance*

8.16.2.22 B Mission, Philosophy and Curriculum Statement *Compliance*

8.16.2.22 C Policy and Procedures *Compliance*

8.16.2.22 D Family Handbook *Not Inspected*

8.16.2.22 E Children's Records *Compliance*

8.16.2.22 F Personnel Records *Compliance*

8.16.2.22 G Personnel Handbook *Not Inspected*

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements *Compliance*

8.16.2.23 B Staff Qualifications and Training *Compliance*

8.16.2.23 C Staff/Child Ratios and Group Sizes *Compliance*

Services & Care of Children

8.16.2.24 A Guidance *Compliance*

8.16.2.24 B Naps or Rest Period *Compliance*

8.16.2.24 C Additional Requirements for Infants and Toddlers *Compliance*

8.16.2.24 D Diapering and Toileting *Compliance*

8.16.2.24 E Additional Requirements for Children with Special Needs *Compliance*

8.16.2.24 F Additional Requirements for Night Care *N/A*

8.16.2.24 G Physical Environment *Compliance*

8.16.2.24 H Social-Emotional Responsive Environment *Compliance*

8.16.2.24 I Equipment and Program *Compliance*

8.16.2.24 J Outdoor Play Areas ***Non-compliance***

The playground equipment isn't inspected weekly.

Corrective Action Plan

The facility will hold weekly inspections of their playground equipment.

(continued)

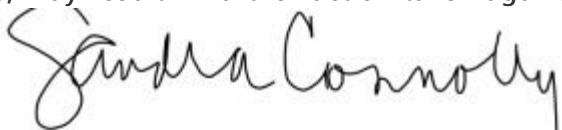
Regulation: 8.16.2.24.J.4.

Date to be Completed: 07/26/2018

8.16.2.24 K Swimming, Wadding and Water *Not Inspected*8.16.2.24 L Field Trips *Not Inspected***Food Service**8.16.2.25 B Meals and Snacks *Compliance*8.16.2.25 C Menus *Compliance*8.16.2.25 D Kitchens *Compliance*8.16.2.25 E Meal Times *Compliance***Health & Safety Requirements**8.16.2.26 A Hygiene *Compliance*8.16.2.26 B First Aid Requirements *Compliance*8.16.2.26 C Medication *Not Inspected*8.16.2.27 A-D Illness Requirements for Centers *Not Inspected*8.16.2.28 A-H Transportation Requirements for Centers *N/A***Buildings, Grounds & Safety**8.16.2.29 A Housekeeping *Compliance*8.16.2.29 B Pest Control *Not Inspected*8.16.2.29 C Mechanical Systems *Compliance*8.16.2.29 D Water and Waste *Compliance*8.16.2.29 E Lighting, Lighting Fixtures and Electrical *Compliance*8.16.2.29 F Exits and Windows *Compliance*8.16.2.29 G Toilet and Bathing Facilities *Compliance*8.16.2.29 H Safety Compliance *Compliance*8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances *Not Inspected*8.16.2.29 J Pets *N/A***Additional Comments***None*

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Sandra Connolly*



Facility Representative: *Natalia Sanchez*